



EMS Commission Meeting Minutes

Meeting Date: February 8, 2024

The Meeting was Called to order by Chair Dean Grosskopf at 7:00 pm.

Commission Members Present at the meeting:

Village of Dane: Roger Schmidt
Town of Vienna: Tim Hoege
Village of Waunakee: Robert McPherson
Town of Westport: Dean Grosskopf
Town of Dane: Rich Haag

Others present at the meeting:

WAEMS Chief Scott Russell
WAEMS Deputy Chief Dustin Riggs

Absent

Town of Springfield: Art Meinholz

Confirmation of Open Meeting Compliance

- Public posting, official notices, and online availability were confirmed by Chief Russell for open meeting compliance.

Public / Membership Appearances

- None

Review / Approve Minutes

- The minutes of the regular January 2024 EMS Commission Meeting were reviewed. **A motion to approve the January 2024 EMS Commission Meeting Minutes was made by Haag, second by Hoege. Motion carried 5/0.**

Review / Approve Expenditure Statements

- The expenditure statement for January 2024 was reviewed. **A motion to approve the January 2024 Expenditures as presented was made by Schmidt, second by McPherson. Motion carried 5/0.**

Chief's Report



January saw us hiring two new Full-Time employees to replace the two that left us after the City of Madison hiring. I'd like to welcome Matt and Daria. They are both up and running, doing a great job! We brought on one part-time employee to begin starting to backfill the part-time openings left by Matt and Daria's promotions.

We got notice from the State DOT that we are up for ambulance inspections this year. This is not something I worry about as our standards are higher than that of the State. I will be trying to schedule that for May/June. The one thing that will pop up on this is getting our mechanic (Kurt) certified to perform State DOT inspections. Up until now, the State was ok with us keeping records with all he does, but going into the next biennium, they are asking that on the off year we have an inspection by a certified individual. I will be running the numbers to see if it makes sense to have us certify him or just send them to Bell Ford.

The new ambulance for 2025 delivery is still on track. Talking with ARV, they are recommending we get the process started fairly soon for the next ambulance if desired as the lead times are now pushing upwards of three years.

The Hands Only CPR at Rex's went great. I'd like to thank Carrie and Lexi Meier for all of their help with the training. These trainings have been very successful, and we are going to push to continue these throughout the district. I have one set up for later this month at a local church. I would also like to move forward on the plan to hold one of these every other month, rotating through the municipality halls. If there is no objection, I will reach out to the respective clerks and start working through dates/times.

This year we were able to crunch everything into one week. We will be recertifying our membership, Waunakee Fire Department, Dane Fire Department and Waunakee PD the week of the 19th.

We experienced some issues with our ePCCRs getting up to the billing company with the new NEMSIS Codes being in place. There were some hiccups at the State level with the requirements behind the scenes. We are slowly working through this, but it has caused lower receivables for December, and likely January until we get the rest of the runs pushed up.

The on-site portion of the annual audit will have been performed prior to our next meeting. It will be Baker Tilly performing the audit again this year.

Old Business

- Discussion regarding the intergovernmental agreement "Agreement Creating EMS District" was had. Chief Russell will email out all of the paperwork to the respective municipalities.

New Business



- Discussion was had regarding the proposed study with Middleton regarding possible EMS delivery collaboration. **A motion to proceed with the study and fund half of the cost with funds from the EMS budget, contingent on Springfield being contacted and not opposing was made by Hoege, second by McPherson. Motion passed 5/0.**

Miscellaneous Business / Forthcoming Events

- None

Next EMS Commission Meeting is scheduled for March 14, 2024 at 7:00 pm at the EMS Station. **A motion to adjourn was made by Haag, second by Hoege. Motion carried 5/0 at 7:48pm.**

Respectively Submitted by:

Scott Russell
Waunakee Area EMS Chief