



EMS Commission Meeting Minutes

Meeting Date: January 11, 2024

The Meeting was Called to order by Chair Dean Grosskopf at 7:01 pm.

Commission Members Present at the meeting:

Village of Dane: Roger Schmidt
Town of Vienna: Tim Hoege
Town of Springfield: Art Meinholz
Village of Waunakee: Robert McPherson
Town of Westport: Dean Grosskopf
Town of Dane: Rich Haag

Others present at the meeting:

WAEMS Chief Scott Russell

Absent

- None

Confirmation of Open Meeting Compliance

- Public posting, official notices, and online availability were confirmed by Chief Russell for open meeting compliance.

Public / Membership Appearances

- None

Review / Approve Minutes

- The minutes of the regular December 2023 EMS Commission Meeting were reviewed. **A motion to approve the December 2023 EMS Commission Meeting Minutes was made by Haag, second by Hoege. Motion carried 6/0.**

Review / Approve Expenditure Statements

- The expenditure statement for December 2023 was reviewed. **A motion to approve the December 2023 Expenditures as presented was made by Schmidt, second by Meinholz. Motion carried 6/0.**

Chief's Report



December has been a busy month with offboarding and onboarding new employees. By the time of this meeting, we will have three new employees that have been onboarded. All three of them have been promoted from our part-time employee pool. All three have hit the ground running well and are easing into their new positions well. We have two part-time interviews in January for prospective employees and will be posting a formal part-time process towards the end of the month to try re-bolstering the part-time roster.

Aside from some small electrical issues, all the ambulances are operating great and have not had any issues, especially as we rolled into our first big weather event.

This has been quite the process, but we will finally have the ventilators fully in service later this month.

We will be holding a community training at Rex's on January 24th where we will be teaching the basics of chest compressions and be going over how to use an AED properly. If this gets the attention we are hoping and goes as well, we may look into scheduled community events throughout the year to host trainings of these types.

February will be our big CPR recertification month throughout our district. This is the month every other year that we recertify Dane Fire, Waunakee Fire and Waunakee PD in CPR. During this process, we also recertify everyone in the delivery of Naloxone, which now also encompasses all three departments.

This month marks the end of 2023, and what a year it has been. This year was a big one for our department with bringing the second ambulance online and in service 24/7. While being a needed addition, it was a huge undertaking by this commission and their respective communities. With having both ambulances in service, we were able to respond to calls 473 times when our other ambulance was on a different call.

In all, our call volume was the highest it has ever been with the preliminary number of calls coming in at 2,334. This record is attributable to growth within the district, having the second ambulance to respond to calls that otherwise would be sent to mutual aid, and a high utilizer patient. We should see this number drop some heading into 2024.

Old Business

- Discussion regarding the intergovernmental agreement "Agreement Creating EMS District" was had. **A motion to accept the proposed change in wording to section 2.01 (I) was made by Grosskopf, seconded by Hoege. Motion carried 6/0.**

New Business

- No new business



Miscellaneous Business / Forthcoming Events

- St. Peter Parish in Ashton is having their Fish Fry on 2/9, 2/23, 3/8, and 3/22.

Next EMS Commission Meeting is scheduled for February 8, 2024 at 7:00 pm at the EMS Station. **A motion to adjourn was made by Hoega, second by Meinholz. Motion carried 6/0 at 7:26pm.**

Respectively Submitted by:

Scott Russell
Waunakee Area EMS Chief