



## EMS Commission Meeting Minutes

**Meeting Date:** March 14, 2024

The Meeting was Called to order by Chair Dean Grosskopf at 7:00 pm.

### **Commission Members Present at the meeting:**

Village of Dane: Roger Schmidt  
Town of Vienna: Tim Hoege  
Village of Waunakee: Robert McPherson  
Town of Westport: Dean Grosskopf  
Town of Springfield: Art Meinholz  
Town of Dane: Rich Haag

### **Others present at the meeting:**

WAEMS Chief Scott Russell  
WAEMS Deputy Chief Dustin Riggs

### **Absent**

### **Confirmation of Open Meeting Compliance**

- Public posting, official notices, and online availability were confirmed by Chief Russell for open meeting compliance.

### **Public / Membership Appearances**

- None

### **Review / Approve Minutes**

- The minutes of the regular February 2024 EMS Commission Meeting were reviewed. **A motion to approve the February 2024 EMS Commission Meeting Minutes was made by Schmidt, second by Hoege. Motion carried 5/0 with Meinholz Abstaining.**

### **Review / Approve Expenditure Statements**

- The expenditure statement for February 2024 was reviewed. **A motion to approve the February 2024 Expenditures as presented was made by Haag, second by Meinholz. Motion carried 6/0.**



## **Chief's Report**

Both of the new Full Time employees are up and running great. The new part time employee has successfully completed their orientation and has been approved to start filling the schedule. We will be opening up a part-time process early to mid-April to coincide with the career fair at Madison College on the 18<sup>th</sup>.

The ambulances are all running good. We have some lighting that we will be replacing this month and are working through a couple of smaller electrical gremlins, but overall small issues.

Everything from ARV is still on track for the 2025 ambulance. Looking at lead times on some stuff, we will probably start ordering some of the radio equipment and the cot system around the 4<sup>th</sup> quarter of this year.

We currently have four (4) of the municipalities' signatures in for the new IGA. Once I get the final two, I will put the signatures together and send out a fully executed IGA to each of you and your respective municipalities. I am hoping that we can get this finished up in the next couple of weeks.

We successfully got Waunakee and Dane Fire Departments as well as our membership fully recertified on the CPR requirements. I want to give a big Thank You to Carrie Cotter and the UW EEC for being invaluable helping us through all of these.

We will be conducting a week of training for the Waunakee Police Department the last week in April that get all of the officers and civilian employees recertified in CPR and Naloxone administration.

These NEMSIS codes are still giving us a lot of fits. We are working tirelessly with the County, State and LifeQuest to find answers and make the fixes necessary to get things working normally again. Unfortunately, this hangup is primarily at the State level so it will continue to take some time.

To compound this, the United Health Data Breach has hit the EMS Industry hard. They handle the majority of our billing at some point throughout the process and they have been severely backlogged working through the cyberattack.

LifeQuest has formally switched over to EMSMC, who bought them later last year. Myself and Dustin will be going through training on the new software this month. We will be formally switching to the new EMSMC Software April 1<sup>st</sup>.

The onsite portion of the Annual Audit was conducted 3/12. Everything went well and they will be getting back to us in a month or two with any adjusting entries, etc.



### **Old Business**

- Discussion was had regarding the approved study with Middleton regarding possible EMS delivery collaboration. No action taken.

### **New Business**

- None

### **Miscellaneous Business / Forthcoming Events**

- Village of Dane is holding their 125 year anniversary celebration on April 6<sup>th</sup>.

Next EMS Commission Meeting is scheduled for April 11, 2024 at 7:00 pm at the EMS Station. **A motion to adjourn was made by Hoege, second by Meinholz. Motion carried 6/0 at 7:43pm.**

Respectively Submitted by:

Scott Russell  
Waunakee Area EMS Chief